









Co-funded by the
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Activity Plan of Double Degree Programs' Sustainability

 <p style="text-align: center;">TSU – UC "Finance"</p> 	
Activity	Implementation period
<p>1. Development of international cooperation with foreign universities</p> <p>1.1 Invitation to teachers and students from partner universities to participate in the university, regional and international conferences Academy for the development of modern financial system</p> <p>1.2 Conclusion of international agreements on interuniversity cooperation between Russian and foreign universities to promote the dual degree program (disseminatsionnyh of events)</p> <p>1.3 Organization of joint publications of faculty and graduate students in the "Bulletin of the TSU" and other Russian and foreign publications</p>	
<p>2. Development and implementation of new educational technologies in the discipline of double degree programs (the implemented educational technology should contribute to the formation of specific competences of Master)</p> <p>2.1 Development of new educational technologies</p> <p>2.2 The introduction of new educational technologies</p> <p>2.3 Adjustment technology and work programs to meet the requirements of employers</p> <p>2.4 Designing the content of training courses given FGOS3 +, and foreign experience</p>	<p style="text-align: center;">September - December 2015</p> <p style="text-align: center;">September 2015 - June 2017</p> <p style="text-align: center;">January - February annually</p> <p style="text-align: center;">June - December 2015</p>
<p>3. Development of continuous information to support the sustainability of the educational process</p> <p>3.1 Equipment audience audio and video for research seminars graduate, protection of master's theses and exchange of experience with experts in the mode of video conferencing</p> <p>3.2 Accessing students enrolled in dual degree program to the electronic resources of scientific library of the TSU and publishing partners, the European partner universities</p>	<p style="text-align: center;">September - November 2015</p> <p style="text-align: center;">October - December 2015</p>
<p>4. Development of the system of monitoring the quality of education and</p>	

<p>continuing to inform the public about the quality of the educational program</p> <p>4.1. Conducting self certification of Sciences</p> <ul style="list-style-type: none"> - Verification of residual knowledge - A survey of students, a survey of employers - Educational-methodical seminars on problems of teachers training <p>4.2 Preparation and submission of materials for the double degree program courses to the committee on the quality of TEMPUS</p> <ul style="list-style-type: none"> - Group 1 subjects (5) - Group 2 subjects (4) <p>4.3. Organization of "feedback" with alumni dual certification of their employment</p> <p>4.4. Information update on activities undertaken to assess and improve the quality of education on the Academy website and to Dropbox</p>	<p>Once per semester</p> <p>Once time in two years after passing practice</p> <p>Yearly</p> <p>September 2015</p> <p>February 2016</p> <p>Each year in September</p> <p>As necessary, but at least one time per semester</p>
<p>5. Conduct a competitive pricing policy</p> <p>5.1 Monitoring of the cost of training similar programs for the formation of competitive prices</p>	<p>Yearly June - July</p>
<p>6. Human resource development programs and the formation of high-quality contingent of students</p> <p>6.1 Training of teachers (Tomsk)</p> <p>6.2 The training of teachers for training in institutions of the financial sector</p> <p>6.3 Organization of advanced courses in English for students and teachers in order to maintain and develop language skills</p> <p>6.4 Conducting methodological seminar on the introduction of new educational technologies, on implementation of the program by videoconference with partner universities</p> <p>6.5 The development of practical skills of students and teachers with the involvement of employers (conducting trainings and seminars)</p>	<p>April 2016</p> <p>Once per two years</p> <p>2015 - 2016 years.</p> <p>In June 2017 and annually thereafter</p> <p>Annually</p>
<p>7. Public and professional accreditation of the program. State accreditation</p> <p>7.1 Modernization of logistical and methodological base of training of foreign students in accordance with the recommendations of the university partner</p> <p>7.2 Preparation of documents for the public and professional accreditation</p> <p>7.3 Preparation of documents for state accreditation</p>	<p>April - June 2016</p> <p>November - December 2017</p> <p>September - December 2017</p>

8 Recommendations of Association for the double degree program "Finance" and designed or upgraded courses	January - June 2016
<div style="display: flex; justify-content: space-between; align-items: center;">  <div style="text-align: center;"> BSUEL – UAS bfi Vienna “Banking and Finance” </div>  </div>	
Activity	Implementation period
1. Promoting cooperation with foreign partners	
1.1 Conducting master students exchange in Banking and Finance program	From 01.09.2016
1.2 Attracting students from near abroad countries (Mongolia, China)	From 01.09.2016
1.3 Publishing masters’ and teachers’ papers in BSUEL’s journals 1.4 Encouraging foreign colleagues to take part in editorial boards of BSUEL’s journals 1.5 Inviting foreign partners to take part in conferences held in BSUEL	During the program running period Being implemented From 01.01. 2016
2. Modernizing the academic support of master’s program in Banking and Finance	
2.1 Publication of teaching materials on the taught courses	May – September 2016
3. Introducing new academic tools, in line with the Bologna process	
3.1 Providing transparency of the academic process	From 01.09.2016
4. Developing teaching materials for all courses taught under the double degree master’s program in Finance	
4.1 Developing teaching materials for the first year of learning	01.02.2015 - 01.01.2016
4.2 Developing teaching materials for the second year of learning	01.11.2015 – 01.09.2016
4.3 Constant upgrading of teaching materials, in line with foreign partner’s requirements	During the whole program period
5 Development and adoption of new teaching methods for double degree program courses	
5.1. Elaborating new teaching methods	01.02.2015 - 01.01.2016
5.2. Introducing new teaching methods	01.02.2015 - 01.01.2017
5.3 Adapting the teaching methods and syllabi to the requirements of potential employers	In December annually

5.4 Upgrading the course contents in line with international experience	01.09.2015 – 01.09.2017
5.5 Conducting tutorial workshops on new teaching methods	Once a semester
6. Promoting the DD program in Banking and Finance	
6.1 Holding meetings with undergraduate students	From 01.09.2015
6.2 Taking part in academic expositions of the region and the near abroad	From 01.09.2015
7. Improving students' and teachers' language skills.	
7.2 Strengthening language training of undergraduate students	From 01.09.2014
7.3 Advanced language training for teachers within the program	From 01.09.2014
8. Increasing competitiveness of DD program in Banking and Finance	
8.1 Ensuring sufficient amount of free seats on the program	From 01.09.2015
8.2 Adopting competitive pricing	From 01.09.2015
9. Feedback from employers	
9.1 Involving employers into academic process	From 01.09.2015
9.2 Regular surveys to identify strengths and weaknesses of the program graduates	Annually
10. Getting feedback from DD program graduates to identify strengths and weaknesses of the academic process	
10.1 Maintaining the feedback link with master students abroad on exchange	Twice a semester
10.2 Monitoring employment and promotion dynamics of program graduates	From 01.07.2017
11. Maintaining constant feedback link with consortium members with the purpose of sharing valuable experience	Twice a year
12. Dissemination activities at BSUEL and other regional institutions to promote the experience of implementing DD programs and adopting new teaching methods in line with the Bologna process	Once a year
 KSAEL – TUKE “Finance, Banking and Insurance” 	
Activity	Implementation period
1. Development of international cooperation with foreign HEIs	
1.1 Holding regional and international conferences on problems of modern financial system development with foreign HEIs participation	Once a year
1.2 Joint publications in Academy's Journal “KSAEL's Vestnik” and in journals of foreign HEIs	Once a year

<p>1.3 Promotion of DDP to foreign educational markets (Chinese, Korean, Japanese) by arranging dissemination meeting and concluding agreements with foreign HEIs on DDP</p>	<p>Six times a year</p>
<p>2. Development and introduction of new educational technologies into DD Programs' disciplines (implementing educational technology should contribute to the formation of specific competence)</p> <p>2.1. Development of new educational technologies</p> <p>2.2. Introduction of new educational technologies</p> <p>2.3 Adjustment of technologies and working study programs according to employers requirements</p> <p>2.4 Development of educational courses' content taking into account of FSES 3+ and with regard to foreign experience</p>	<p>September – December, 2015</p> <p>September, 2015 – June, 2017</p> <p>January – February, once a year</p> <p>June – December, 2015</p>
<p>3. Development of constant informational support of educational process's sustainability</p> <p>3.1 Equipment teachers' workplaces with IT to work with students and partners</p> <p>3.2 Equipment of classrooms with audio and video communication for holding research seminar with masters and master's thesis defense, for sharing experience with experts in video communication mode</p> <p>3.3 Providing DDP students with an access to a library's e-resources of the Academy and European HEIs</p> <p>3.4 Introduction of partner HEIs' IT in teaching process</p>	<p>June – October, 2015</p> <p>September – November, 2015</p> <p>October – December, 2015</p>
<p>4. Development of education quality's monitoring system and constant informing society of the program's education quality and providing the society with the information concerning the DDP quality</p> <p>4.1. Program disciplines' self-attesting</p> <ul style="list-style-type: none"> - students knowledge testing - students and employers questionnairing - teaching methodical seminars on teaching issues <p>4.2 Preparation and submitting materials of DDP developed courses to TEMPUS project Quality Control Panel (QCP)</p> <ul style="list-style-type: none"> - first set of courses (5) - second set of courses (4) <p>4.3. Receiving feedback from DDP graduates concerning their employment</p> <p>4.4. Placing the information about activities related to education quality control and quality upgrading on the Academy's web-site and in Dropbox</p>	<p>Once a semester</p> <p>Once in two years after practical placement</p> <p>Once a year</p> <p>September, 2015</p> <p>February, 2016</p> <p>Once a year, September</p> <p>As and when necessary, but not less than once a semester</p>

4.5 Holding a regional interuniversity research and methodological seminar on DDP implementing	November – December, 2015 and then annually
4.6 Participation in International Educational Fairs and “Welcome to Academy” Days	Annually, twice a year
4.7 Holding an educational fair to promote DDP with the participation of partners from Slovakia	May, 2016
5. Competitive pricing policy pursuing	
5.1 Monitoring of similar study programs’ tuition of fee for competitive pricing	Annually June – July
5.2 Providing students who pays study year cost at the moment of entry with discounts	Annually (September)
5.3 Applying for 2 – 3 “budget” places of the Master Degree Program for the DDP to the Department of Education and Science	2018 year
5.4 Development of cooperation with banks, providing educational loans	September – October, 2016
6. Development of the program’s staff potential and competent students contingent formation	
6.1 Teachers training on teaching methods (Tomsk)	April, 2016
6.2 Teachers retraining in financial industry organizations	Once in two years
6.3 Students and Teachers’ knowledge of English and improvement and its advancement	2015 – 2016
6.4 Holding methodical seminars on introduction of new educational technologies, on study program’s implementation problems with HEIs-partners in video communication mode	June, 2017 and then annually
6.5 Development of students and teachers’ practical skills with the involvement of specialists from Financial sector (holding trainings and teaching seminars)	Annually
7. Public and professional accreditation of DDP. State accreditation.	
7.1 Searching for HEIs and public and professional associations carrying out public and professional accreditation in “Finance and Credit”. Negotiations with them	November, 2015
7.2 Modernizing material and technical and methodical base of teaching foreign students in accordance with HEI-partner’s recommendations	April – June, 2016
7.3 Preparing documents for public and professional accreditation	November – December, 2017
7.4 Preparing documents for a state accreditation	September – December, 2017
8. Official recognition of DDP and newly developed or modernized courses by Teaching and Methodical Association on the DDP “Finance, Banking and Insurance”	January – June, 2016



ZabSU – Umu
“Finance”



Activity	Implementation period
<p>1. Promoting cooperation with foreign partners</p> <p>1.1 Conducting master students exchange in Finance program</p> <p>1.2 Attracting students from near abroad countries (Mongolia, China)</p> <p>1.3 Publishing masters' and teachers' papers in ZabSU's journals</p> <p>1.4 Encouraging foreign colleagues to take part in editorial boards of ZabSU's journals</p> <p>1.5 Inviting foreign partners to take part in conferences held in ZabSU</p>	<p>From 04.09.2016</p> <p>From 01.09.2016</p> <p>During the program running period</p> <p>Being implemented</p> <p>From spring 2016</p>
<p>2. Modernizing the facilities for master's program in Finance</p> <p>2.1 Opening a computer lab with broadband Internet access for students and teachers</p>	<p>Implemented</p>
<p>3. Modernizing the academic support of master's program in Finance</p> <p>3.1 Publication of teaching materials on the taught courses</p> <p>3.2 Providing electronic access to leading Russian and foreign Finance journals</p>	<p>May – September 2016</p> <p>From 01.09.2016</p>
<p>4. Introducing new academic tools, in line with the Bologna process</p> <p>4.1 Adoption of module system</p> <p>4.2 Providing transparency of the academic process</p> <p>4.3 Adoption and promotion of ECTS</p>	<p>From 01.09.2016</p> <p>From 01.09.2016</p> <p>From 01.09.2016</p>
<p>5. Developing teaching materials for all courses taught under the double degree master's program in Finance</p> <p>5.1 Developing teaching materials for the first year of learning</p> <p>5.2 Developing teaching materials for the second year of learning</p> <p>5.3 Constant upgrading of teaching materials, in line with foreign partner's requirements</p>	<p>01.02.2015 - 01.01.2016</p> <p>01.11.2015 – 01.09.2016</p> <p>During the whole program period</p>
<p>6. Development and adoption of new teaching methods for double degree program courses</p> <p>6.1. Elaborating new teaching methods</p> <p>6.2. Introducing new teaching methods</p> <p>6.3 Adapting the teaching methods and syllabi to the requirements of potential employers</p> <p>6.4 Upgrading the course contents in line with international experience</p>	<p>01.02.2015 - 01.01.2016</p> <p>01.02.2015 - 01.01.2017</p> <p>In December annually</p> <p>01.09.2015 – 01.09.2017</p>

6.5 Conducting tutorial workshops on new teaching methods	Once a semester
7. Development and adoption of quality assurance system for the DD program in Finance	
7.1 Designing the quality assurance system	01.09.2015 – 01.09.2016
7.2 Application of the quality assurance system	From 01.09.2016
7.3 Upgrading the quality assurance system in line with foreign partner's requirements and the market needs	From 01.09.2016
8. Promoting the DD program in Finance	
8.1 Holding meetings with undergraduate students	From 01.09.2015
8.2 Taking part in academic expositions of the region and the near abroad	From 01.09.2015
9. Improving students' and teachers' language skills.	
9.1 Entering into contracts with educational centers of the region for further training of teachers	From 01.03.2014
9.2 Strengthening language training of undergraduate students in Finance	From 01.03.2014
10. Increasing competitiveness of DD program in Finance	
10.1 Ensuring sufficient amount of free seats on the program	From 01.09.2015
10.2 Adopting competitive pricing	From 01.01.2016
11. Feedback from employers	
11.1 Involving employers into academic process	From 01.09.2015
11.2 Regular surveys to identify strengths and weaknesses of the program graduates	Annually
12. Getting feedback from DD program graduates to identify strengths and weaknesses of the academic process	
12.1 Maintaining the feedback link with master students abroad on exchange	Twice a semester
12. 2 Monitoring employment and promotion dynamics of program graduates	From 01.07.2017
13. Constant advanced training of teachers within the program	
13.1 Advanced language training for teachers within the program	Once a year
13.2 Teachers' training in other universities of Russia	Once a year
13.3 Course specific training for program teachers in partner university and other educational institutions abroad	Once a year
14. Maintaining constant feedback link with consortium members with the purpose of sharing valuable experience	Twice a year
15. Dissemination activities at ZabSU and other regional institutions to promote the experience of implementing DD programs and adopting new teaching methods in line with the Bologna process	Once a year



ESSUTM – UM “Bank Management”



Activity	Implementation period
1. Activities aimed at the contents and delivery of the study program	
1.1. Implementation and development of teaching materials and Bologna academic tools	
1.1.1 The analysis and quality evaluating of modified and new developed courses with colleagues from Maribor University	September 2015 – May 2016
1.1.2. Meetings of the course developers’ team	Twice a month, during the program running period
1.1.3. Training of the course developers in the University of Maribor	December 2015- January 2016
1.1.4. Monitor and develop Bologna process academic tools	Once a year, during the program running period
1.2. Development and adoption of new teaching methods	
1.2.1. Participation in the annual ESSUTM conference on teaching methodology	Once a year, first in January 2016
1.2.2. Evaluation of modern teaching methods and adoption of changes	Once a year, during the program running period
1.3. Public and professional accreditations of DD Master program	
1.3.1. Preparing documents for public and professional accreditation	January – February 2016
1.3.2. Official recognition of DDP and newly developed or modernized courses by Teaching and Methodical Association on the DDP	March – June 2016
2. Professional development of the department staff (professional training at ESSUTM and other institutions, coaching sessions, seminars etc.)	
2.1. Training on methods of distance learning	January – March 2016
2.2. Training project-oriented approach to the implementation of educational programs	January – June 2016
2.3. Improving the skills to use interactive technology in the learning process	November 2015 – June 2016
2.4. Teachers training on teaching methods in Tomsk State University	April 2016
2.5. Teachers retraining in financial industry organizations	Currently (once a year during the program running period)
3. Improving teachers’ and students’ language skills	
3.1. Strengthening English language skills of applicant students	During the program running period
3.2 Advanced language trainings of teachers	During the program

	running period
4. Activities aimed at promoting the DD master program	Constantly
4.1. Presentations to the bachelor students	Four times a year
4.2. Cooperation with mass media	Constantly
4.3. Participation in ESSUTM Welcome Day	March – April each year, During the program running period
4.4. Cooperation with Economics departments of other universities	Constantly, during the program running period
4.5. Implementing a three-stage system of the effective recruitment “school/college – bachelor program – master program”	Constantly during the program running period
5. Actions aimed at design and development of information materials of the the DD Master program	
5.1. Preparing information materials (printed, e-version,...) for promotion of DDP	November 2015 –April 2016, each year during the program running period
5.2. Maintaining the information support of the projects (updating the website)	Constantly
6. Close cooperation with employers, feedback from employers	
6.1. Meeting with employers to monitor and develop graduates’ competences	Two times a year, during the program running period
6.2. Students’ conferences/trainings/seminar sessions on problems of modern financial system with employers	Once per trimester, during the program running period
6.3. Organizational activities and development of effective Alumni organization	During the program running period
7. Promoting/developing cooperation with foreign partners, especially with University of Maribor	
7.1. Conducting students’ exchange	During the program running period
7.2. Publishing of papers (teachers, students) in Journal published by University of Maribor and in journal published by ESSUTM	During the program running period
7.3. Participation of teachers and students at professional and scientific events, organized by UM and ESSUTM	During the program running period
8. Development and adoption of the quality assurance system	
8.1. Students’ survey	Once a year, during the program running period

8.2. Employers' survey / round tables	Once a year, during the program running period
8.3. Teachers' survey	Once a year, during the program running period
8.3. Teachers' survey	Once a year, during the program running period
8.4. Preparation of self-evaluations and discussion of activities for effective quality assurance system	Once a year, during the program running period